

Polytechnic Institute of Castelo Branco
Notice
Call for applications for an assistant professor

1 - It is hereby made public that, by my order of 26 May 2022, the opening of a documentary competition was authorised, for a period of 30 working days, from the date of publication of this notice in the Diário da República, with a view to filling a job position in the staff map of the Polytechnic Institute of Castelo Branco (IPCB) in the career of the teaching staff of the higher education polytechnic, in the category of assistant professor, in the scientific area of Biomedical Laboratory Sciences, in the speciality of Pathological Anatomy, Cytological and Thanatological.

2 - Applicable legislation

- a) Estatuto da Carreira de Pessoal Docente do Ensino Superior Politécnico (ECPDESP) approved by the decree-law no. 185/81 of 1/07, in its current version;
- b) Regulation for Recruitment and Contracting of the Teaching Staff Career of the Polytechnic Institute of Castelo Branco (published in the D. R., 2nd series, n.º 51 of 15 March 2021);
- c) General Labour Law in Public Functions, approved by Law No. 35/2014, of 20 June (as amended) and other complementary legislation applicable to workers in public functions.

3 - Place of work: Instituto Politécnico de Castelo Branco.

4 - Number of positions to be filled - 1.

5 - Modality of the legal employment relationship: Open-ended public employment contract with a probationary period of five years.

6 - Characterisation of functional content: The assistant professor is responsible for exercising the functions listed in no. 4 of Article 3 of the Statute of the Career of Teaching Staff of Higher Education.

7 - Remuneration position: Provided for in the remuneration system for teaching staff in polytechnic higher education, DL n.º 408/89 of 18/11, altered by DL n.º 76/96 of 18/06, DL n.º 373/99 of 18/09.

8 - Admission requirements: The following are cumulative requirements for admission to the competition

8.1 General requirements

Hold the general requirements established in paragraphs b) to e) of article 17 of the General Labour Law in Public Functions.

8.2 Special requirements

8.2.1 Hold a PhD degree in the area or related area for which the competition is open (or the title of specialist in Pathological, Cytological and Thanatological Anatomy, under the terms of Decree-Law 206/2009 of 31 August).

8.2.2 Applicants holding a qualification obtained abroad shall prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

8.2.3 Candidates shall be proficient in Portuguese (spoken and written) to a level that allows for the award of teaching service without any limitations in communicating in that language.

9 - Period of validity of the competition

The competition is valid for the job position in question, expiring when the position is filled or when there are no or insufficient candidates.

10 - Form of application

10.1 - Applications should be formalised by means of a paper application addressed to the President of the IPCB, in Portuguese, and may be delivered in person or sent by mail, by registered letter with acknowledgement of receipt, to Pedro Álvares Cabral, n.º 12,6000-084, Castelo Branco, until the end of the deadline set for the presentation of applications, taking into account, in this case, the date of the respective registration.

10.2 - Applications sent by electronic mail will not be accepted.

10.3 - Application for admission

The application for admission must contain the following updated information:

- a) Identification of the competition, indicating the number of the announcement and the date of publication in the Diário da República;
- b) Identification of the candidate (full name, date of birth, nationality, number of the citizen card);
- c) Form of contact - postal address, electronic address and telephone number;
- d) Identification of the Institution as well as the career and category that the candidate holds, if applicable
- e) Academic degree and title;
- f) Declaration, under oath, that they meet the general requirements for admission mentioned in 8.1 of the notice.

10.4 - Documents

The application must be accompanied by the following documents in electronic format (6 pen drives)

- a) Curriculum vitae, dated and signed, organised according to the selection methods and seriation criteria, as well as the evaluation system, contained in points 11 and 12 of this announcement;
- b) Copy of all the documents referred to in the curriculum vitae
- c) A simple copy of the document proving that they hold a PhD degree or a specialist title
- d) Evidence of recognition, equivalence or registration of the doctoral degree, if obtained abroad
- e) Internationally recognised certification of Portuguese language proficiency to a level that allows for teaching in that language if the candidate is not of Portuguese nationality or from a country whose official language is Portuguese.

10.5 - Candidates currently working in the IPCB are exempt from presenting documents that already exist in their individual files, and the fact should be expressly stated in the applications.

10.6 - Failure to present the documents required under the terms of this notice or presenting them after the deadline stipulated determines exclusion from the competition.

10.7 - Failure to present the documents referred to in the curriculum submitted by the candidate shall result in the non-validity of the elements that should prove it.

11 - Selection methods

11.1 - The selection method to be used is curricular assessment.

11.2 - In the curricular assessment, the following components must be weighted

- a) Technical-scientific and professional performance (TSPP);

b) Pedagogic performance (PP);

c) Performance in other activities relevant to the mission of the Institution (OARI).

11.3 - The curriculum vitae shall highlight the balance between technical-scientific and professional performance, teaching ability and the performance of other activities relevant to the institution's mission, and its suitability for teaching in the disciplinary area for which the competition is open.

11.4 - The curricular elements of the curriculum vitae shall be organised according to the components, sub-components and evaluation items of the table referred to in point 12 of this announcement, under penalty of not being considered by the jury:

- Technical, scientific and professional performance (TSPP);
- Pedagogical performance (PP);
- Other activities relevant to the mission of the Institution (OARI).

11.5 - Considering that the documents are submitted in digital format, the folder and file names should have a maximum of 15 characters, not using special characters or accents.

12 - Seriation criteria

12.1- The seriation criteria for evaluating the components referred to in the previous number, respective weighting, and parameters to be taken into consideration by the jury are in the table below.

12.2 -Within the scope of application of the table, are considered as items in a related area that are not included in the area for which the competition is open, are developed with recourse to the knowledge or tools used in Pathology, Cytology and Thanatology.

A) Technical-Scientific and Professional Performance (TSPP)			55%
B) Pedagogical Performance (PP)			40%
C) Other activities relevant to the mission of the higher education institution (OARI)			5%

Components, sub-components and assessment items	points per item	maximum subcomponent	maximum component
A) Technical, scientific and professional performance (TSPP)			55%
A1) Academic Degrees and Titles		40	
1. Degree in Pathological Anatomy, Cytology and Thanatology	15		
2. Degree in Biomedical Laboratory Sciences	15		
3. Doctorate in the area	25		
4. Doctorate in a related area	20		
5. Specialist in Pathological Anatomy, Cytology and Thanatology under the terms of Decree-law no. 206/2009, of 31 August	20		
A2) Publications		37	
1. Books in the area	8 pts. per publication		
2. Books in related field	4 pts. per publication		
3. Chapters of books in the field	5 pts. per publication		
4. Chapters in books in a related field	2,5 pts. per publication		
5. ISI, JCR, and Scopus indexed articles in the area	10 pts. per publication		

6. ISI, JCR, and Scopus indexed articles in related field	5 pts. per publication		
7. Articles in peer review journals in the area	5 pts. per publication		
8. Articles in peer-reviewed journals in related field	2,5 pts. Per publication		
9. Articles in non-peer-reviewed journals in the field	2 pts. per publication		
10. Articles in non-peer-reviewed journals in a related field	1 pt. per publication		
11. Articles in conference proceedings with peer review in the field	3 pts. per publication		
12. Articles in conference proceedings with peer review in related field	1,5 pts. Per publication		
13. Scientific and technical communications (posters/communications/lectures) in the area	2 pts. per publication		
14. Scientific and technical communication (posters/communications/lectures) in a related field	1 pt. per communication		
A3) Coordination/development of scientific projects		10	
1. Coordinator of scientific projects financed by an external entity	10 pts. per project		
2. Team member of scientific projects funded by an external entity	5 pts. per project		
3. Coordination of other projects	5 pts. per project		
4. Member of other projects	2,5 pts. per project		
A4) Participation in academic/other juries		5	
1. Participation in doctoral jury (cannot be accumulated with orientation)	2,5 pts. per jury		
2. Participation in a Master's jury (cannot be accumulated with orientation)	1,5 pts. per jury		
3. Participation in a jury of integrated investigation work in graduation (cannot accumulate with orientation)	0,5 pts. per jury		
4. Participation in other academic or professional juries in the area	0,5 pts. per jury		
A5) Participation in evaluation panels		3	
Participation in pedagogical or scientific evaluation panels in the area	1 pt. per panel		
A6) Participation in scientific events (with relevance to the area of the competition)		5	
1. Participation in the Scientific Committee (cannot be combined with other committees)	2,5 pts. per event		
2. Participation in the Organization Committee (cannot be combined with other committees)	2 pts. per event		
3. Honorary committee membership (cannot be combined with other committees)	0,5 pts. per event		
FORMULA: TSPP = (A1+A2+A3+A4+A5+A6)		100	

B) Pedagogical Performance (PP)			40%
B1) Actual teaching service experience		15	
Years of service (report to full-time equivalent)	2 pts. per completed year		

B2) Curricular units taught		30	
1. Responsible for curricular units (does not accumulate collaboration in the same UC)	6 pts. per CU		
2. Principal in Master's or Doctorate course units (cannot collaborate in the same course unit)	8 pts. per CU		
3. Collaborator in Degree course units	3 pts. per CU		
4. Collaborator in Master's or Doctorate course units	4 pts. per CU		
B3) Student orientation and supervision		30	
1. PhD supervision and co-supervision (concluded)	15 pts. per supervision		
2. MSc supervision and supervision (concluded)	10 pts. per supervision		
3. Supervision and supervision of integrated research work in a degree programme (concluded)	3 pts. per supervision		
4. Other supervision	0,5 pts. per supervision		
B4) Production of disseminated teaching material		10	
1. Publications of pedagogical texts - with ISBN	5 pts.		
2. Pedagogical text publications - without ISBN	2,5 pts.		
3. Other original materials by curricular unit	1 pt.		
B5) Evidence of innovative pedagogical methods or practices		5	
Innovative pedagogical methods or practices	2,5 pts. per method/practise		
B6) Coordination, participation and dynamisation of pedagogical projects, with nomination by the technical-scientific council, direction or hierarchically superior entity, with a specific purpose (pedagogical, scientific, or other justified)		10	
1. In the creation of new degree courses	5 pts. per course		
2. In the creation of new non-degree granting courses	2 pts. per course		
3. The reformulation of existing courses that confer the degree	4 pts. per course		
4. In the evaluation of degree conferring courses	3 pts. per course		
5. In other pedagogical projects in the area	1 pt. per project		
FORMULA: PP = (B1+B2+B3+B4+B5+B6)		100	

C) Other Activities relevant to the mission of the institution			5%
C1) Participation in the institution's management bodies and activities (presidency/direction, presidency of the technical/scientific/pedagogical council, vice-presidency, department/scientific area direction, course direction, direction of research units)		40	
1. Presidency or Management of the Institution	35 pts. per year		
2. Presidency or Management of the Organic Unit	25 pts. per year		
3. Presidency of the Scientific-Technical/Pedagogical Council or other management bodies	15 pts. per year		
4. Vice-Presidency or Sub-Directorship of the Institution	30 pts. per year		
5. Vice-Presidency or Sub-Directorship of the Organic Unit	20 pts. per year		
6. Vice-presidency of the Scientific and Technical/Pedagogical Council or other management bodies	10 pts. per year		

7. Direction of the Department / Research Units	10 pts. per year		
8. Course Director / Scientific Area	5 pts. per year		
C2) Participation in institutional working groups/commissions, institution outreach actions		60	
Participation in institutional commissions/working groups, dissemination actions of the institution	3 pts. per commission/group		
FORMULA: AR = (C1+C2)		100	

13 - Final classification

13.1 - The final classification on a scale from 0 to 100 points results from the following formula $CF = (A*0,55+B*0,40+C*0,05)$.

13.2 - All results will be presented in one decimal place.

13.3 - Candidates who obtain a final mark of less than 50 points will be considered unapproved, and candidates who obtain a final mark of 50 points or more will be considered successful.

14 - Notification of candidates

Notification of candidates is in accordance with the provisions of paragraph c) of article 8 of the Regulation for Recruitment and Contracting of Teaching Staff of the IPCB.

15 - Minutes and other documentation

15.1 - The minutes of the jury (and other documentation) shall be made available to the candidates whenever requested.

15.2 - The documents submitted by the candidates shall be returned at their request one year after the competition's closing, except if it has been contested in court.

15.3 - The documents submitted by the candidates shall be destroyed if their return is not requested within a maximum period of one year after the end of the competition.

16 - False statements shall be punished in accordance with the law.

17 - Composition of the jury

17.1 - The jury is composed of the following elements:

President: Ana Teresa Vaz Ferreira, Vice-President of the Polytechnic Institute of Castelo Branco.

Effective members:

Regina Augusta Alves Pereira da Silva, Coordinating Professor from the Polytechnic Institute of Porto;

Amadeu José Borges Ferro, Coordinating Professor of the Polytechnic Institute of Lisbon;

Ana Maria de Figueiredo Valado, Coordinating Professor from the Polytechnic Institute of Coimbra;

Maria Manuela Amorim de Silva e Sousa, Coordinating Professor from the Polytechnic Institute of Porto;

Ana Filipa Quintela Vieira, Coordinating Professor at the Polytechnic Institute of Porto.

Substitute members:

Fernando José Figueiredo Agostinho de Abreu Mendes, Coordinating Professor, from the Polytechnic Institute of Coimbra;

Lino Jorge de Jesus Mendes, Coordinating Professor at the Lisbon Polytechnic Institute.

17.2 - The President of the jury is replaced, in their absences and impediments, by the first member in the order in which they are presented in the notice.

18 - In compliance with paragraph h) of article 9 of the Constitution, the IPCB actively promotes a policy of equal opportunities between men and women in accessing employment and professional progress, scrupulously avoiding any form of discrimination.

19 - This competition will also be advertised on the BEP (Bolsa de Emprego Público), on the Internet site of the Foundation for Science and Technology I. P., in Portuguese and English and on the IPCB's Internet site, in Portuguese and English, under the terms of article 29-B of ECPDESP.

Castelo Branco, 25 May 2023, The President, António Augusto Cabral Marques Fernandes