



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2015-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Instituto Politécnico de Castelo Branco	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office <a href="mailto:gri.coord@ipcb.pt">gri.coord@ipcb.pt</a>  Dr. <sup>a</sup> Conceição Baptista Institutional Erasmus Coordinator <a href="mailto:cbaptista@ipcb.pt">cbaptista@ipcb.pt</a> Ph.: +351 272 339 600	<a href="http://www.ipcb.pt/en">www.ipcb.pt/en</a>
Ankara University	TR ANKARA01	Prof.Dr.Sibel SÜZEN Erasmus Institutional Coordinator Ankara University, Faculty of Pharmacy Tandogan 06100 Ankara, TURKEY <a href="mailto:sibel@pharmacy.ankara.edu.tr">sibel@pharmacy.ankara.edu.tr</a> Tel : +90312 203 30 74 Fax: +90312 380 03 33	<a href="http://erasmus.ankara.edu.tr">http://erasmus.ankara.edu.tr</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility (SM)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED ]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration]	Student Mobility for Training  [total number of months of the training periods or average duration]
P CASTELO01	TR ANKARA01	0913	Nursing Midwifery	1 <sup>st</sup>	2 student x 6 months	Only by individual agreement
		0721	Nutrition		2 student x 6 months	
TR ANKARA01	P CASTELO01	0913	Nursing Midwifery	1 <sup>st</sup>	2 student x 6 months	Only by individual agreement
		0721	Nutrition		2 student x 6 months	

### Staff Mobility (ST)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration]	Staff Mobility for Training  [total number of days of training periods or average duration]
P CASTELO01	TR ANKARA01	0913	Nursing Midwifery	2 staff x 5 days	Only by individual agreement
		0721	Nutrition	2 staff x 5 days	
TR ANKARA01	P CASTELO01	0913	Nursing Midwifery	2 staff x 5 days	Only by individual agreement
		0721	Nutrition	2 staff x 5 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P CASTELO01	All	Portuguese	English	B1	B2
TR ANKARA01		Turkish	Some Departments offer courses and subjects in English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*No additional requirements*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)
TR ANKARA01	1 <sup>ST</sup> July	1 <sup>ST</sup> December

*[\* to be adapted in case of a trimester system]*

*Nomination should be sent by e-mail to [gri@ipcb.pt](mailto:gri@ipcb.pt)*

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 5 weeks.
3. A **Transcript of Records** will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI.
4. In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **P CASTELO01:**

1 full academic year = 60 credits  
 1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	<a href="http://www.sef.pt/portal/V10/EN/asp/pag_e.aspx">http://www.sef.pt/portal/V10/EN/asp/pag_e.aspx</a>
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	<a href="http://erasmus.en.ankara.edu.tr/incoming-students/residence-permit/">http://erasmus.en.ankara.edu.tr/incoming-students/residence-permit/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P CASTELO01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
TR ANKARA01	Onur Hosnut <a href="mailto:euoffice@ankara.edu.tr">euoffice@ankara.edu.tr</a> <a href="mailto:esnankarauni@esnturkey.org">esnankarauni@esnturkey.org</a>	<a href="http://erasmus.en.ankara.edu.tr/incoming-students/social-security/">http://erasmus.en.ankara.edu.tr/incoming-students/social-security/</a>





#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P CASTELO01	Paula Ribeiro <a href="mailto:incoming@ipcb.pt">incoming@ipcb.pt</a> Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
TR ANKARA01	Onur Hosnut <a href="mailto:euoffice@ankara.edu.tr">euoffice@ankara.edu.tr</a> <a href="mailto:esnankarauni@esnturkey.org">esnankarauni@esnturkey.org</a>	<a href="http://erasmus.en.ankara.edu.tr/incoming-students/housing/">http://erasmus.en.ankara.edu.tr/incoming-students/housing/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
P CASTELO01	Prof. Dr. João Pedro Luz Head of International Office	27/05/2015	 
TR ANKARA01	Prof.Dr.Sibel SÜZEN Institutional Coordinator	27-01-2016	 

<sup>2</sup> Scanned signatures are accepted