



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2015-2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITATEA DIN ORADEA Str. Universităţii 1, Oradea, Romania	RO ORADEA01	<u>Institutional Coordinator:</u> Ms Carmen Buran Tel.: +40 259 467 642 E-mail: cburan@uoradea.ro <u>Contact persons:</u> Corina Ardelean coardelean@uoradea.ro Emilia Gale egale@uoradea.ro	www.uoradea.ro
INSTITUTO POLITÉCNICO DE CASTELO BRANCO  Av. Pedro Álvares Cabral, nº 12 - 6000-084 Castelo Branco - Portugal.	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office <a href="mailto:gri.coord@ipcb.pt">gri.coord@ipcb.pt</a>  Dr. <sup>a</sup> Conceição Baptista Institutional Erasmus Coordinator <a href="mailto:cbaptista@ipcb.pt">cbaptista@ipcb.pt</a> Ph.: +351 272 339 600	www.ipcb.pt/en

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO ORADEA01	P CASTELO01	0215	Music	I, A	2 x 10	To be decided
		0915	Physiotherapy	I, A	2 x 10	To be decided
		1015	Tourism	I, A	2 x 10	To be decided
P CASTELO01	RO ORADEA01	0215	Music	I, A	2 x 10	To be decided
		0915	Physiotherapy	I, A	2 x 10	To be decided
		1015	Tourism	I, A	2 x 10	To be decided

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
RO ORADEA01	P CASTELO01	0215	Music	2 x 5	To be decided
		0915	Physiotherapy	2 x 5	To be decided
		1015	Tourism	2 x 5	To be decided
P CASTELO01	RO ORADEA01	0215	Music	2 x 5	To be decided
		0915	Physiotherapy	2 x 5	To be decided
		1015	Tourism	2 x 5	To be decided

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO ORADEA01	0215, 0915	Romanian	English	B1 English	B2 English
	1015	English	Romanian	B1 English	B2 English
P CASTELO01	All	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

The University of Oradea does not have selection criteria for incoming students and staff. We rely on each partner university selecting their student/staff according to their national Erasmus selection criteria. All staff and students will be accepted in accordance with the Erasmus Inter-Institutional Agreement with only some exceptions:

For incoming placement students:

- To be decided depending on the availability of the relevant department and the suitability of the dates.

For incoming teaching and training staff:

- To be decided depending on the availability of the relevant department and the suitability of the dates.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO ORADEA01	30 JUNE	31 DECEMBER
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2015+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

**Grading system** at the University of Oradea:

<http://www.uoradea.ro/Studenti+Erasmus+incoming&structure=3>

ECTS Grade	Romanian Grade	Definition of Scale Interval
A	10	Excellent
B	9	Very good
C	7-8	Good
D	6	Satisfactory
E	5	Sufficient
FX, F	1-4	Failed

**Grading system** at

#### **P CASTELO01:**

1 full academic year = 60 credits  
1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.  
- 10 is the minimum passing grade.  
- 10 to 13 - Sufficient to Satisfactory  
- 14 and 15 - Good  
- 16 and 17 - Very good  
- 18 to 20 - Excellent

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

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<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
RO ORADEA01	<a href="mailto:dri@uoradea.ro">dri@uoradea.ro</a> or <a href="mailto:llp@uoradea.ro">llp@uoradea.ro</a> Tel: +40-259-408.183 or +40-259-408.181	<a href="http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3">http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3</a>
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500	<a href="http://www.sef.pt/portal/V10/EN/asp/page.aspx">http://www.sef.pt/portal/V10/EN/asp/page.aspx</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
RO ORADEA01	<a href="mailto:dri@uoradea.ro">dri@uoradea.ro</a> or <a href="mailto:llp@uoradea.ro">llp@uoradea.ro</a> Tel: +40-259-408.183 or +40-259-408.181	<a href="http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3">http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3</a>
P CASTELO01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ORADEA01	<a href="mailto:dri@uoradea.ro">dri@uoradea.ro</a> or <a href="mailto:llp@uoradea.ro">llp@uoradea.ro</a> Tel: +40-259-408.183 or +40-259-408.181	<a href="http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3">http://www.uoradea.ro/Studenti+Erasmus+incoming&amp;structure=3</a>
P CASTELO01	Paula Ribeiro <a href="mailto:incoming@ipcb.pt">incoming@ipcb.pt</a> Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
RO ORADEA01	Prof. Dr. Constantin Bungău Rector	08.10.2015	
P CASTELO01	Prof. Dr. João Pedro Luz Head of International Office	06/10/2015	

<sup>8</sup> Scanned signatures are accepted