



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
SZKOŁA GŁÓWNA SŁUŻBY POŻARNICZEJ	PL WARSZAW73	Mr Michał SOWA, MEng Faculty of Civil Safety Engineering Erasmus Coordinator phone: + 48 22 5617 625, e-mail: msowa@sgsp.edu.pl Szkoła Główna Służby Pożarniczej, 01-629 Warszawa, ul. Słowackiego 52/54 <a href="https://www.sgsp.edu.pl/erasmus">https://www.sgsp.edu.pl/erasmus</a>	
INSTITUTO POLITÉCNICO DE CASTELO BRANCO (IPCB)	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office gri.coord@ipcb.pt Dr.ª Conceição Baptista Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	

B.

#### C. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area [ISCED]	Cycle	Number of student mobility periods
		name		Studies
PLWARSZAW73	P CASTELO01	Civil Security/ Fire Protection – code: 861; Management/ Security Studies /Civil Safety Engineering Faculty – code: 04.0/860	B-M	2 x 5 = 10 months
P CASTELO01	PLWARSZAW73	Civil Security/ Fire Protection – code: 861; Management/ Security Studies /Civil Safety Engineering Faculty – code: 04.0/860	B-M	2 x 5 = 10 months

FROM	TO	Subject area [ISCED]	Number of staff mobility periods	
		name	Teaching	Training



PLWARSZAW73	P CASTELO01	Civil Security/ Fire Protection – code: 861; Management/ Security Studies /Civil Safety Engineering Faculty – code: 04.0/860	2 x 5 days	2 x 5 days
P CASTELO01	PLWARSZAW73	Civil Security/ Fire Protection – code: 861; Management/ Security Studies /Civil Safety Engineering Faculty – code: 04.0/860	2 x 5 days	2 x 5 days

### C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction level	
			Student Mobility	Staff Mobility
P CASTELO01	Portuguese /English		B2	B1
PLWARSZAW73	EN, DE, PL	<a href="https://www.sgsp.edu.pl/incoming-students/how-to-apply">https://www.sgsp.edu.pl/incoming-students/how-to-apply</a>	B1/B2	B2/C1

### D. Additional requirements

PL WARSZAW73	To be agreed if necessary
P CASTELO01	To be agreed if necessary

### E. Calendar


Receiving institution	Winter semester	Summer semester
PL WARSZAW73	Final date for applications: <b>June 15<sup>th</sup></b>	Final date for applications: <b>December 15<sup>th</sup></b>
	<ol style="list-style-type: none"><li>1. Applications should be sent to the person responsible for this agreement.</li><li>2. PL WARSZAW73 will send its decision within 2 weeks.</li><li>3. A Transcript of Records will be issued no later than 3 weeks after the assessment period has finished.</li><li>4. In certain circumstances, applications might be accepted after given dates, i.e. respectively until 1<sup>st</sup> September and 1<sup>st</sup> February.</li></ol>	
P CASTELO01	Final date for applications: <b>May 31</b> (April 30 for students with visa requirement)	Final date for applications: <b>November 30</b> (October 31 for students with visa requirement)
	<ol style="list-style-type: none"><li>1. Applications should be sent to: cbaptista@ipcb.pt</li><li>2. P CASTELO01 will send its decision within 4 weeks.</li><li>3. A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished.</li></ol>	
The present bilateral agreement will be valid during the academic years <b>2014/15 – 2020/21</b> , unless either side terminates the agreement in writing at the latest by October 31 <sup>st</sup> for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.		



## F. Information

About	P CASTELO01	PL WARSZAW73
	(for up to date contact details, see web page(s))	
Grading system	<p><b>The Portuguese grading scale is from 0 to 20.</b></p> <ul style="list-style-type: none"> <li>- 10 is the minimum passing grade.</li> <li>- 10 to 13 - Sufficient to Satisfactory</li> <li>- 14 and 15 - Good</li> <li>- 16 and 17 - Very good</li> <li>- 18 to 20 – Excellent</li> </ul>	<a href="https://www.sgsp.edu.pl/incoming-students/ects">https://www.sgsp.edu.pl/incoming-students/ects</a>
Visa	<a href="http://www.sef.pt/portal/V10/EN/asp/page.aspx">http://www.sef.pt/portal/V10/EN/asp/page.aspx</a>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a>
Insurance	<p>European Health Insurance Card  <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>  <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a></p>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a>
Housing	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>	<a href="https://www.sgsp.edu.pl/incoming-students/mentoring-program">https://www.sgsp.edu.pl/incoming-students/mentoring-program</a>
Other, if necessary	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>	Student is obliged to brought with her/him the European Health Insurance Card (EHIC) or another document authorizing her/him to receive the equivalent insurance protection in Poland

## G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature
PL WARSZAW73	Ryszard Dąbrowa - Rector – Commandant of the Main School of Fire Service	27.02.2014	<p>REKTOR-KOMENDANT</p>  <p>nadbrzyg. Ryszard DĄBROWA</p>
P CASTELO01	Prof. Dr. José Carlos Gonçalves Vice-President	25/02/2014	