



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff -

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY SCHOOL OF PHYSICAL EDUCATION IN CRACOW	PL KRAKOW 12	<i>Dorota Madejska, Al. Jana Pawla II 78, 31-571 Cracow dorota.madejska@awf.k rakow.pl</i>	Information in English <a href="http://www.awf.krakow.pl/index.php/courses/llp-erasmus-programme">http://www.awf.krakow.pl/ index.php/courses/llp- erasmus-programme</a>  Course catalogue: <a href="http://www.study-krakow.com">www.study-krakow.com</a>
INSTITUTO POLITÉCNICO DE CASTELO BRANCO	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office gri.coord@ipcb.pt Dr. <sup>a</sup> Conceição Baptista Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	<a href="http://www.ipcb.pt/en">www.ipcb.pt/en</a>

## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KRAKOW12	P CASTELO01	9021	Sports Science	1 <sup>st</sup> , 2 <sup>nd</sup>	2 (10)	
P CASTELO01	PL KRAKOW12	9021	Sports Science	1 <sup>st</sup> , 2 <sup>nd</sup>	2 (10)	

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL KRAKOW12	P CASTELO01	9021	Sports Science	1 (7)	1 (7)
P CASTELO01	PL KRAKOW12	9021	Sports Science	1 (7)	1 (7)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional:	Language	Language	Recommended language of instruction
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<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

institution [Erasmus code]	Subject area	of instruction 1	of instruction 2	level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW12	All	Polish	English	B1	B2
P CASTELO01	All	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW12	May 31 <sup>st</sup>	November 30 <sup>th</sup>
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 1. Grading systems of the institutions

### **P CASTELO01:**

1 full academic year = 60 credits

1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

The Polish grading system-University School of Physical Education in Cracow, Poland

Local grade	ECTS grade	Local definition
5	A	Very good ( <i>bardzo dobry</i> )
4+	B	Better than good
4	C	Good ( <i>dobry</i> )
3+	D	Better than satisfactory
3	E	Satisfactory ( <i>dostateczny</i> )
2	FX/F	Unsatisfactory, fail ( <i>niedostateczny</i> )
Zal.	Credit/approval	Credited without marks

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW12	University School of Physical Education in Cracow <a href="mailto:erasmus@awf.krakow.pl">erasmus@awf.krakow.pl</a>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a>
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 <a href="mailto:del.cbranco@sef.pt">del.cbranco@sef.pt</a>	<a href="http://www.sef.pt/portal/V10/EN/asp/page.aspx">http://www.sef.pt/portal/V10/EN/asp/page.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL KRAKOW12	University School of Physical Education in Cracow <a href="mailto:erasmus@awf.krakow.pl">erasmus@awf.krakow.pl</a>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a>
P CASTELO01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

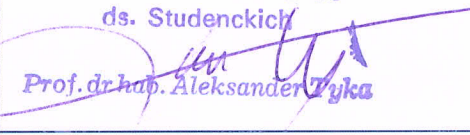

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL KRAKOW12	University School of Physical Education in Cracow <a href="mailto:erasmus@awf.krakow.pl">erasmus@awf.krakow.pl</a>	Housing provided by University School of Physical Education in Cracow  <a href="http://obiekty.awf.krakow.pl/index.php/letni-hostel-awf">http://obiekty.awf.krakow.pl/index.php/letni-hostel-awf</a>
P CASTELO01	Paula Ribeiro <a href="mailto:gri@ipcb.pt">gri@ipcb.pt</a> Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
PL KRAKOW12	Prof. Aleksander Tyka Vice-Rector for Student Affairs	24/03/2014	PROREKTOR ds. Studenckich  Prof. dr hab. Aleksander Tyka
P CASTELO01	Prof. Dr. José Carlos Gonçalves Vice-President	25/02/2014	

<sup>4</sup> Scanned signatures are accepted