



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, <a href="mailto:international@uniri.hr">international@uniri.hr</a> ; <a href="http://www.uniri.hr">www.uniri.hr</a> Faculty coordinator: Prof.dr.sc. Štefica Dvornik, Erasmus coordinator, Faculty of Health Studies, University of Rijeka, Viktora Cara Emina 5, 51 000 Rijeka, Croatia Tel: 00385 91-1651 243 <a href="mailto:stefica.dvornik@uniri.hr">stefica.dvornik@uniri.hr</a>
INSTITUTO POLITÉCNICO DE CASTELO BRANCO	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office <a href="mailto:gri.coord@ipcb.pt">gri.coord@ipcb.pt</a>  Dr. <sup>a</sup> Conceição Baptista Institutional Erasmus Coordinator <a href="mailto:cbaptista@ipcb.pt">cbaptista@ipcb.pt</a> Ph.: +351 272 339 600

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year<sup>2</sup>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of students / Number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
HR RIJEKA01	P CASTELO01	091	Nursing Physiotherapy Radiological Technology	1 <sup>st</sup>	2*5	tbd
P CASTELO01	HR RIJEKA01	091	Nursing Physiotherapy Radiological Technology	1 <sup>st</sup>	2*5	tbd

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility / Number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
HR RIJEKA01	P CASTELO01	091	Nursing Physiotherapy Radiological Technology	1*5	2*5
P CASTELO01	HR RIJEKA01	091	Nursing Physiotherapy Radiological Technology	1*5	2*5

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruc-	Language of instruc-	Recommended language of instruction level <sup>3</sup>
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<sup>2</sup> The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

[Erasmus code]		tion 1	tion 2	Student Mobility for Studies	Staff Mobility for Teaching
HR RIJEKA01	P CASTELO01	Croatian	English	B2	B2
P CASTELO01	HR RIJEKA01	All	Portuguese	English	B1

#### D. Additional requirements

*[To be completed if necessary]*

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10th June	10th November
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)

2. The receiving institution will send its decision within **4 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

##### 1. Grading systems of the institutions

[http://www.uniri.hr/index.php?option=com\\_content&view=category&layout=blog&id=173&Itemid=213&lang=en](http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en)

##### **P CASTELO01:**

- 1 full academic year = 60 credits
- 1 semester = 30 credits

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<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/en/">www.mvep.hr/en/</a>
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 <a href="mailto:del.cbranco@sef.pt">del.cbranco@sef.pt</a>	<a href="http://www.sef.pt/portal/V10/EN.aspx/page.aspx">http://www.sef.pt/portal/V10/EN.aspx/page.aspx</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzzo.hr">www.hzzo.hr</a>
P CASTELO01	<a href="#">European Commission</a> ( <a href="#">Employment</a> , <a href="#">Social Affairs &amp;</a> <a href="#">Inclusion</a> )	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:scri.uniri@scri.hr">scri.uniri@scri.hr</a> , <a href="mailto:scri.smjestaj@gmail.com">scri.smjestaj@gmail.com</a> esn.rijeka@gmail.com	<a href="https://www.facebook.com/ErasmusRijeka/?fref=ts">https://www.facebook.com/ErasmusRijeka/?fref=ts</a>
P CASTELO01	<a href="mailto:incoming@ipcb.pt">incoming@ipcb.pt</a> Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
HR RIJEKA01	Prof. Snježana Prijić Samaržija, PhD., Rector	25.5.2017	
P CASTELO01	Prof. Dr. João Pedro Luz Head of International Office	18/5/2017	

<sup>4</sup> Scanned signatures are accepted

