



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<b>Name of the institution, Erasmus code and address</b> (and department, where relevant)	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
INSTITUTO POLITÉCNICO DE CASTELO BRANCO P CASTELO01	<b>Prof. João Pedro Luz</b> Head of International Relations Office gri.coord@ipcb.pt <b>Dr.ª Conceição Baptista</b> Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	www.ipcb.pt/en
UNIVERSITY OF THE PELOPONNESE <b>G TRIPOLI 03</b>	ERASMUS OFFICE 21 Vas. Konstantinou str., 211 00 Nafplio, Greece Mrs. Vassiliki Gionna, Tel. +30 27520 96130 Fax. +30 27520 96128 <a href="mailto:vgionna@uop.gr">vgionna@uop.gr</a> <b>Departmental Coordinator</b> <b>Assist. Prof. Sofia ZYGA</b> +30 27310 89715 <a href="mailto:zygas@uop.gr">zygas@uop.gr</a>	<a href="http://www.uop.gr/erasmus/">www.uop.gr/erasmus/</a>

## B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P CASTELO01	G TRIPOLI03	<b>0913</b>	Nursing and Midwifery	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	<b>2/10</b>	
G TRIPOLI03	P CASTELO01	<b>0913</b>	Nursing and Midwifery	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	<b>2/10</b>	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P CASTELO01	G TRIPOLI03	<b>0913</b>	Nursing and Midwifery	<b>1 staff – 1 week</b>	<b>1 staff – 1 week</b>
G TRIPOLI03	P CASTELO01	<b>0913</b>	Nursing and Midwifery	<b>1 staff – 1 week</b>	<b>1 staff – 1 week</b>

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of	Language of	Recommended language of instruction level <sup>2</sup>
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<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code]	area	instruc- tion 1	instruc- tion 2	Student Mobility for Studies	Staff Mobility for Teaching
P CASTELO01		Portuguese	English	B1	B2
G TRIPOLI03		GREEK	ENGLISH	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

**G TRIPOLI03:** In case of additional requirements in regard to academic, organizational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@uop.gr

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P CASTELO01	May 31  (April 30 for students with visa requirement)	November 30  (October 31 for students with visa requirement)
G TRIPOLI03	June 30 <sup>th</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1*

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## F. Information

### 1. Grading systems of the institutions

#### G TRIPOLI03

##### **ECTS grading scale:**

ECTS Grade	Greek Grade	Definition	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6, 7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1 ÷ 3	FAIL	considerable further work is required

##### **ECTS credits:**

one semester	one full academic year
<b>30 ECTS credits</b>	<b>60 ECTS credits</b>

#### **P CASTELO01: ECTS credits and scale:**

*The Portuguese grading scale is from 0 to 20.*

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	<a href="http://www.sef.pt/portal/V10/EN/asp/pace.aspx">http://www.sef.pt/portal/V10/EN/asp/pace.aspx</a>
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, <a href="mailto:vgionna@uop.gr">vgionna@uop.gr</a>	<a href="http://www.mfa.gr/en/visas/">http://www.mfa.gr/en/visas/</a> HELLENIC REPUBLIC, MINISTRY OF FOREIGN AFFAIRS  Further assistance: <a href="mailto:vgionna@uop.gr">vgionna@uop.gr</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P CASTELO01	<a href="#">European Commission (Employment, Social Affairs &amp; Inclusion)</a>	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, <a href="mailto:vgionna@uop.gr">vgionna@uop.gr</a>	<a href="#">European Commission (Employment, Social Affairs &amp; Inclusion)</a> <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> Further assistance: <a href="http://www.uop.gr/erasmus/applicationprocedure">www.uop.gr/erasmus/applicationprocedure</a>


### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P CASTELO01	<a href="mailto:Paula.Ribeiro.gri@ipcb.pt">Paula Ribeiro gri@ipcb.pt</a> Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, <a href="mailto:vgionna@uop.gr">vgionna@uop.gr</a>	<a href="http://www.uop.gr/erasmus/applicationprocedure">www.uop.gr/erasmus/applicationprocedure</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
P CASTELO01	Prof. Dr. José Carlos Gonçalves Vice-President	28/01/2014	
G TRIPOLI03	Prof. Konstantinos Masselos Rector	31.01.2014	