



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-21² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ³	Website
INSTITUTO POLITÉCNICO DE CASTELO BRANCO (IPCB)	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office gri.coord@ipcb.pt Dr. ^a Conceição Baptista Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	www.ipcb.pt/en
University of the Peloponnese	G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, 21 Vas. Konstantinou str., 211 00 Nafplio –GREECE Tel: +30 27520 96130 Fax: +30 27520 96128 Email: vgionna@uop.gr Academic Coordinators Assist. Prof. N.Sagias, nsagias@uop.gr Assist. Prof. C. Tryfonopoulos trifon@uop.gr	www.uop.gr/erasmus/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
P CASTELO01	G TRIPOLI03	061	INFORMATION & COMMUNICATION TECHNOLOGIES (ICTs)	1 st .	4 students / 20 months (sum)	
G TRIPOLI 30	P CASTELO01	061	INFORMATION & COMMUNICATION TECHNOLOGIES (ICTs)	1 st	4 students / 20 months (sum)	

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
P CASTELO01	G TRIPOLI03	061	INFORMATION & COMMUNICATION TECHNOLOGIES (ICTs)	1 staff, 1 week/ 8 teaching hours	1 staff, 1 week
G TRIPOLI 30	P CASTELO01	061	INFORMATION & COMMUNICATION TECHNOLOGIES (ICTs)	1 staff, 1 week/ 8 teaching hours	1 staff, 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies	Staff Mobility for Teaching
P CASTELO01	all	Portuguese	English	B1	B2
G TRIPOLI03		Greek	English	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

G TRIPOLI03: In case of additional requirements in regard to academic, organizational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@uop.gr

P CASTELO01: In case of additional requirements in regard to academic, organizational or other aspects (e.g. students with special needs) please contact the International Office: gri@ipcb.pt

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)
G TRIPOLI 03	30 June	30 November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished
- Termination of the agreement

This Agreement becomes effective for the period indicated on the first page.

F. Information

1. Grading systems of the institutions

Grading Information at G TRIPOLI03: www.uop.gr/erasmus

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

ECTS grading scale:

ECTS Grade	Greek Grade	Definition	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6, 7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1 ÷ 3	FAIL	considerable further work is required

ECTS credits:

one semester	one full academic year
30 ECTS credits	60 ECTS credits

P CASTELO 01: ECTS credits and scale:

1 full academic year = 60 credits
1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.*
- 10 to 13 - Sufficient to Satisfactory*
- 14 and 15 - Good*
- 16 and 17 - Very good*
- 18 to 20 – Excellent*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P CASTELO 01	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	http://www.sef.pt/portal/V10/EN/asp/page.aspx
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, vgionna@uop.gr	http://www.mfa.gr/en/visas/ HELLENIC REPUBLIC, MINISTRY OF FOREIGN AFFAIRS Further assistance: vgionna@uop.gr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P CASTELO 01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card http://ec.europa.eu/social/main.jsp?catId=559 http://www.ipcb.pt/en/index.php/before-departure
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, vgionna@uop.gr	European Commission (Employment, Social Affairs & Inclusion) http://ec.europa.eu/social/main.jsp?catId=559 Further assistance: vgionna@uop.gr



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
P CASTELO 01	Paula Ribeiro gri@ipcb.pt Ph.: +351 272 339 625	http://www.ipcb.pt/en/index.php/before-departure
G TRIPOLI03	Vassiliki Gionna, Erasmus Institutional Coordinator, Tel. +30 27520 96130, vgionna@uop.gr	www.uop.gr/erasmus/applicationprocedure

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁶
P CASTELO 01	Prof. Dr. José Carlos Gonçalves Vice-President	25/02/2014	
G TRIPOLI03	Prof. Konstantinos Masselos, Rector	27.02.2014	

⁶ Scanned signatures are accepted