



Erasmus+



Eesti Maaülikool
Estonian University of Life Sciences

www.emu.ee

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
ESTONIAN UNIVERSITY OF LIFE SCIENCES	EE TARTU01	Erasmus Institutional Coordinator: Eda Tursk Kreutzwaldi 1, 51014 Tartu, Estonia tel / phone: +372 731 3021 erasmus@emu.ee	https://www.emu.ee/en/courses
INSTITUTO POLITÉCNICO DE CASTELO BRANCO	P CASTELO01	Prof. João Pedro Luz Head of International Relations Office gri.coord@ipcb.pt Dr. ^a Conceição Baptista Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	www.ipcb.pt/en

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
EE TARTU01	P CASTELO01	084	Veterinary (pre-clinical studies)	1 st	2*5	tbd
P CASTELO01	EE TARTU01	084	Veterinary (pre-clinical studies)	1 st	2*5	tbd

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
EE TARTU01	P CASTELO01	084	Veterinary	5	tbd
P CASTELO01	EE TARTU01	084	Veterinary	5	tbd

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
EE TARTU01	0841	English	English	English B2	English B2
P CASTELO01	All	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

EE TARTU01:

Organization of the academic year

- winter semester: September 1st – January 31st
- summer semester: February 1st – June 30th

Orientation week: one week before the start of the semester.

Information on admission:

<https://www.emu.ee/en/admissions/exchange-studies/erasmus/>

Information on practical arrangements:

<https://www.emu.ee/en/studies/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
EE TARTU01	Nomination: 15 April Application: 01 May	Nomination: 15 November Application: 01 December
P CASTELO01	May 31	November 30

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	(April 30 for students with visa requirement)	(October 31 for students with visa requirement)
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EE TARTU01:

1. Nominations should be sent by the institutional Erasmus coordinator to erasmusin@emu.ee. Nominated students will receive an e-mail within one week with further information about the application process.
2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

EE TARTU01:

Academic achievement is graded under two systems: A-B-C-D-E-F and Pass-Fail system. Please note that many courses are graded on the Pass/Fail scale!

Grade	Definition in Estonian	Definition in English	Description
A	<i>Suurepärase</i>	Excellent	outstanding performance
B	<i>Väga hea</i>	Very good	outstanding performance with some errors
C	<i>hea</i>	Good	generally sound work with a number of notable errors
D	<i>rahuldav</i>	Satisfactory	fair but with significant shortcomings
E	<i>kasin</i>	Sufficient	some knowledge of the subject but severe shortcomings
F	<i>puudulik</i>	Insufficient (Fail)	unsatisfactory knowledge

P CASTELO01:

1 full academic year = 60 credits
1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Anastassia Safonova Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; erasmusin@emu.ee	https://www.emu.ee/en/studies/estonia/residence-permits/
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	http://www.sef.pt/portal/V10/EN/asp/asp/page.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Anastassia Safonova Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; erasmusin@emu.ee	https://www.emu.ee/en/studies/estonia/health-and-safety/
P CASTELO01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card http://ec.europa.eu/social/main.jsp?catId=559 http://www.ipcb.pt/en/index.php/before-departure

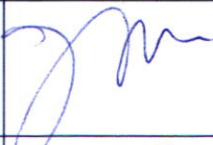





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Anastassia Safonova Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; erasmusin@emu.ee	https://www.emu.ee/en/studies/practical-information/campus-services/ Accommodation application form (open from the first week of August): https://yhiselamud.emu.ee/Kohataotlus.aspx
P CASTELO01	Paula Ribeiro incoming@ipcb.pt Ph.: +351 272 339 625	http://www.ipcb.pt/en/index.php/before-departure

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
EE TARTU01	Eda Tursk Erasmus Institutional Coordinator Estonian University of Life Sciences	25.04. 2015	 
EE TARTU01	Mait Klaassen Rector of the Estonian University of Life Sciences	28.04.2015	 
P CASTELO01	Prof. Dr. João Pedro Luz Head of International Office	20/03/2015	 

⁴ Scanned signatures are accepted