



## ERASMUS + PROGRAMME (Key Action 1) INTER-INSTITUTIONAL AGREEMENT for the academic years 2014/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus Code	Contact Details		Website
UNIVERSIDAD DE VALLADOLID	E VALLADO01	<b>Institutional Coordinator</b> <i>(name, address, phone, fax, e-mail)</i>	JOSÉ MARIA MARBÁN PRIETO Vice-Rector for International Affairs. Plaza de Santa Cruz, 8. 47002 Valladolid. SPAIN. email: <a href="mailto:relint@uva.es">relint@uva.es</a>	<a href="http://www.uva.es">www.uva.es</a>
		<b>Academic Contact</b> <i>(name, address, phone, fax, E-mail)</i>	RAMON JOSE DURAN BARROSO	
		<b>Administrative Contact</b> <i>(name, address, phone, fax, e-mail)</i>	ESMERALDA LORENZO FERNÁNDEZ International Relations Office, Casa del Estudiante Real de Burgos s/n, 47011 Valladolid, SPAIN Tel.: +34 983 184919; Fax: +34 983 423748 email: <a href="mailto:esmeraldaadoracion.lorenzo@uva.es">esmeraldaadoracion.lorenzo@uva.es</a>	<a href="http://www.relint.uva.es">www.relint.uva.es</a>
INSTITUTO POLITÉCNICO DE CASTELO BRANCO	P CASTELO01	<b>Institutional Coordinator</b> <i>(name, address, phone, fax, e-mail)</i>	Dr. <sup>a</sup> CONCEIÇÃO BAPTISTA Institutional Erasmus Coordinator <a href="mailto:cbaptista@ipcb.pt">cbaptista@ipcb.pt</a> Ph.: +351 272 339 600	<a href="http://www.ipcb.pt/">http://www.ipcb.pt/</a>
		<b>Academic Contact</b> <i>(name, address, phone, fax, E-mail)</i>	ANA RAMOS AV. PEDRO ALVARES CABRAL, 12 6000 CASTELO BRANCO PORTUGAL Tel.: +351 272 339399, Fax: email: <a href="mailto:ana_amos@ipcb.pt">ana_amos@ipcb.pt</a>	

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### STUDENTS (Mobility for Studies)

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	No. of student mobility periods	
					No.	=SUM*
E VALLADO01	P CASTELO01	523	Electronics and automation	1	2	12
P CASTELO01	E VALLADO01	523	Electronics and automation	1	2	12

\* Total number of months.

Note that students coming to Universidad de Valladolid to 2<sup>nd</sup> level positions (Master Level), will require the acceptance of the Committee of the corresponding Master as well as the Vice-Rector's

#### STAFF

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	Number of staff mobility periods			
					Teaching		Training	
					No.	=SUM*		=SUM*
E VALLADO01	P CASTELO01	523	Electronics and automation		1	5		
P CASTELO01	E VALLADO01	523	Electronics and automation		1	5		

\* Total number of days.

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Subject Area	Language of instruction 1	Language of instruction 2	Recommended level		
				Mobility for Studies		Mobility for Teaching
				L1	L2	
<b>E VALLADO01</b>	523	SPANISH		B1		B2
<b>P CASTELO01</b>	523	PORTUGUESE		B1		B2

#### D. Additional requirements

The institutions intend to provide with the appropriate infrastructure to welcome students and staff with disabilities.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumm term	Spring Term
<b>E VALLADO01</b>	June, 30 <sup>th</sup>	December, 30 <sup>th</sup>
<b>P CASTELO01</b>	May, 31 <sup>st</sup> (April 30 <sup>th</sup> for students with visa requirement)	November, 30 <sup>th</sup> (October 31 <sup>st</sup> for students with visa requirement)

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

##### 1. Grading systems of the institutions

<b>E VALLADO01</b>			
Spanish Scale		ECTS Scale	Definition
9.0-10.0	Matrícula de honor	A+	Excellent with Honours
9.0-10.0	Sobresaliente	A	Excellent
8.0-8.9	Notable	B	Very Good
7.0-7.9	Notable	C	Good
6.0-6.9	Aprobado	D	Satisfactory
5.0-5.9	Aprobado	E	Sufficient
0.0-4.9	Suspenso	FX/F	Fail

##### **P CASTELO 01: ECTS credits and scale:**

1 full academic year = 60 credits  
1 semester = 30 credits

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 – Excellent


ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	–	FAIL–some more work required before the credit can be awarded
F	–	FAIL – considerable further work is required

## 2. Visa, Insurance and Housing

The sending and receiving institutions will provide assistance in securing visas (when required), in obtaining insurance (the receiving institution will inform of cases in which insurance cover is not automatically provided) and in finding accommodation for mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

	<i>Institution</i>	<i>Contact Details</i>	<i>Website for information</i>
VISA	<b>E VALLADO01</b>	M <sup>a</sup> FÁTIMA ARÉVALO GARCÍA Tel:+34 983 423719; Fax: +34 983 185845 email: <a href="mailto:mariafatima.arevalo@uva.es">mariafatima.arevalo@uva.es</a>	<a href="http://www.relint.uva.es">www.relint.uva.es</a>
	<b>P CASTELO01</b>	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	<a href="http://www.sef.pt/portal/V10/EN/asp?page.asp">http://www.sef.pt/portal/V10/EN/asp?page.asp</a>
INSURANCE	<b>E VALLADO01</b>	M <sup>a</sup> FÁTIMA ARÉVALO GARCÍA Tel:+34 983 423719; Fax: +34 983 185845 email: <a href="mailto:mariafatima.arevalo@uva.es">mariafatima.arevalo@uva.es</a>	<a href="http://www.relint.uva.es">www.relint.uva.es</a>
	<b>P CASTELO01</b>	<a href="http://ec.europa.eu/social/main.jsp?catId=559">European Commission (Employment, Social Affairs &amp; Inclusion)</a>	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
HOUSING	<b>E VALLADO01</b>	M <sup>a</sup> FÁTIMA ARÉVALO GARCÍA Tel:+34 983 423719; Fax: +34 983 185845 email: <a href="mailto:mariafatima.arevalo@uva.es">mariafatima.arevalo@uva.es</a>	<a href="http://www.relint.uva.es">www.relint.uva.es</a>
	<b>P CASTELO01</b>	Paula Ribeiro gri@ipcb.pt Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<i>Institution</i>	<i>Name, function</i>	<i>Date</i>	<i>Signature</i>
<b>E VALLADO01</b>	JOSÉ MARÍA MARBÁN PRIETO Vice-Rector for International Affairs	16/01/2014	
<b>P CASTELO01</b>	Prof. Dr. José Carlos Gonçalves Vice-President	16/01/2014	