



Universidad de Sevilla

# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2015-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **Information about higher education institutions**

<b>Name of the institution</b>	<b>Erasmus code</b>	<b>Contact details</b>	<b>Website</b>
UNIVERSIDAD DE SEVILLA	<b>E SEVILLA01</b>	Erasmus Office: Administrative contact: Tel: 34 954556006 Fax: 34 954556886 Mail address: <a href="mailto:relint2@us.es">relint2@us.es</a> ; <a href="mailto:relint25@us.es">relint25@us.es</a> <b>INSTITUTIONAL COORDINATOR</b> <b>ENRIQUE LÓPEZ LARA</b> Avda. Ciudad Jardín 20-22 41005 Sevilla	<a href="http://www.internacional.us.es">www.internacional.us.es</a>
INSTITUTO POLITÉCNICO DE CASTELO BRANCO	<b>P CASTELO01</b>	<b>Prof. João Pedro Luz</b> <b>Head of International Relations Office</b> gri.coord@ipcb.pt  <b>Dr.ª Conceição Baptista</b> <b>Institutional Erasmus Coordinator</b> cbaptista@ipcb.pt <b>Ph.: +351 272 339 600</b>	<a href="http://www.ipcb.pt/en">www.ipcb.pt/en</a>

## A. Mobility numbers per academic year

FROM	TO	ISCED: Area name	Course*	Cicle	Number of student	Months per student	Student Mobility for Traineeships
<b>P CASTELO01</b>	E SEVILLA01	723: Nursing and caring	Grado en Enfermería	1º	2	9	
<b>E SEVILLA01</b>	P CASTELO01	723: Nursing and caring	Grado en Enfermería	1º	2	9	
<b>P CASTELO01</b>	E SEVILLA01	723: Nursing and caring	Grado en Fisioterapia C.E.U. "Francisco Maldonado" de Osuna	1º	2	9	
<b>E SEVILLA01</b>	P CASTELO01	723: Nursing and caring	Grado en Fisioterapia C.E.U. "Francisco Maldonado" de Osuna	1º	2	9	

**\*In case Isced Code Subject involves several study programmes, it should be specified which programme is included in the agreement.**

**If column "FROM" is marked with # means specific exchange for double degree.**

FROM	TO	ISCED	Area name	Number of staff
P CASTELO01	E SEVILLA01	723	Nursing and caring	2
E SEVILLA01	P CASTELO01	723	Nursing and caring	2

## C. Required language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area Name	Language 1	Language 2	Student	Staff
E SEVILLA01	Nursing and caring	ESPAÑOL		A1	B2
P CASTELO01	Nursing and caring	PORTUGUÉS		A1	B2
P CASTELO01	Nursing and caring	INGLÉS		A1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
<b>E SEVILLA01</b> Academic Calendar: <a href="http://www.us.es/estudios/calendario/index.html">http://www.us.es/estudios/calendario/index.html</a>	DEADLINE FOR APPLICATION: 30 <sup>TH</sup> JUNE	DEADLINE FOR APPLICATION: 30 <sup>TH</sup> NOVEMBER
<b>P CASTELO01</b>	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>1</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.*

<http://servicio.us.es/academica/normativa-documentacion>

<http://www.us.es/downloads/acerca/normativa/normativa-examenes.pdf>

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<sup>1</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
<b>E SEVILLA01</b>	<a href="mailto:relint3@us.es">relint3@us.es</a>	
<b>P CASTELO01</b>	Foreign People and Borders Office Tel: +351 272 349 500 <a href="mailto:del.cbranco@sef.pt">del.cbranco@sef.pt</a>	<a href="http://www.sef.pt/portal/V10/EN/aspx/page.aspx">http://www.sef.pt/portal/V10/EN/aspx/page.aspx</a>

<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/VisadosDeLargaDuracion.aspx>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
<b>E SEVILLA01</b>	<a href="mailto:RELINT3@US.ES">RELINT3@US.ES</a> <a href="mailto:RELINT19@US.ES">RELINT19@US.ES</a> <a href="mailto:RELINT21@US.ES">RELINT21@US.ES</a>	<a href="http://www.seg-social.es/Internet_6/Masinformacion/TramitesyGestiones/Seguroescolar/index.htm">http://www.seg-social.es/Internet_6/Masinformacion/TramitesyGestiones/Seguroescolar/index.htm</a>
<b>P CASTELO01</b>	<a href="#">European Commission (Employment, Social Affairs &amp; Inclusion)</a>	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>



#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
<b>E SEVILLA01</b>	<a href="mailto:sacinfo2@us.es">sacinfo2@us.es</a> <a href="mailto:sacdocu20@us.es">sacdocu20@us.es</a> <a href="mailto:sacinfo1@us.es">sacinfo1@us.es</a>	<a href="http://sacu.us.es/spp-servicios">http://sacu.us.es/spp-servicios</a>
<b>P CASTELO01</b>	<a href="mailto:Paula.Ribeiro.incoming@ipcb.pt">Paula Ribeiro incoming@ipcb.pt</a> <a href="tel:+351272339625">Ph.: +351 272 339 625</a>	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution</b>	<b>Name, function</b>	<b>Date</b>	<b>Signature</b>
<b>E SEVILLA01</b>	<b>INSTITUTIONAL COORDINATOR FOR INTERNACIONAL OFFICE DIRECTOR</b> <b>ENRIQUE LÓPEZ LARA</b> Avda. Ciudad Jardín 20-22 41005 Sevilla	21/10/2014	 
<b>P CASTELO01</b>	Prof. Dr. João Pedro Luz Head of International Office	21/01/2015	