

ERASMUS+ PROGRAMME

Key Action 1 Inter-institutional Agreement 2014 / 2021 Between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about Higher Education Institutions

| NAME OF THE INSTITUTION | ERASMUS CODE | CONTACT | WEBSITE |
|---|--------------|---|--|
| UNIVERSIDAD DE EXTREMADURA | E BADAJOZ01 | Relaciones Internacionales Avda. Universidad s/n Edif. Usos Múltiples E-10003 Phone: + 34 927 257016 Fax: + 34 927 257017 E-mail: relint@unex.es For Agreements: erasmusplus@unex.es | www.unex.es/relint |
| INSTITUTO POLITÉCNICO DE CASTELO BRANCO | P CASTELO01 | Prof. João Pedro Luz Head of International Relations Office gri.coord@ipcb.pt Dr.ª Conceição Baptista Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600 | www.ipcb.pt/en |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

1. Student mobility

| FROM (Erasmus code of the sending Institution) | TO (Erasmus code of the receiving Institution) | SUBJECT AREA | | LEVEL – CYCLE | | | STUDENT MOBILITY | | | |
|---|---|--------------|------------------------------------|-----------------|-----------------|-----------------|------------------|----------------|-----------------|----------------|
| | | | | | | | For study | | For traineeship | |
| | | ISCED code | Name | 1 st | 2 nd | 3 rd | Student number | Months (= sum) | Student number | Months (= sum) |
| E BADAJOZ01 | P CASTELO01 | 62 | AGRICULTURAL SCIENCES | X | | | 2 | 9 | - | - |
| P CASTELO01 | E BADAJOZ01 | 62 | AGRICULTURAL SCIENCES | X | | | 2 | 9 | - | - |
| E BADAJOZ01 | P CASTELO01 | 32 | AUDIOVISUAL COMMUNICATION | X | | | 4 | 9 | - | - |
| P CASTELO01 | E BADAJOZ01 | 32 | AUDIOVISUAL COMMUNICATION | X | | | 4 | 9 | - | - |
| E BADAJOZ01 | P CASTELO01 | 144 | PRIMARY EDUCATION | X | | | 2 | 9 | - | - |
| P CASTELO01 | E BADAJOZ01 | 144 | PRIMARY EDUCATION (CAMPUS CÁCERES) | X | | | 2 | 9 | - | - |
| E BADAJOZ01 | P CASTELO01 | 140 | TEACHER TRAINING (CAMPUS BADAJOZ) | X | | | 4 | 9 | - | - |
| P CASTELO01 | E BADAJOZ01 | 140 | TEACHER TRAINING (CAMPUS BADAJOZ) | X | | | 4 | 9 | - | - |
| E BADAJOZ01 | P CASTELO01 | 481 | INFORMATICS | X | | | 2 | 9 | - | - |

| | | | | For teaching | | For training | |
|-------------|-------------|------------|-----------------------------|--------------|----------------|--------------|--------------|
| | | ISCED code | Name | Staff number | Teaching hours | Staff number | Working days |
| E BADAJOZ01 | P CASTELO01 | 62 | AGRICULTURAL SCIENCES | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 62 | AGRICULTURAL SCIENCES | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 32 | AUDIOVISUAL COMMUNICATION | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 32 | AUDIOVISUAL COMMUNICATION | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 140 | TEACHER TRAINING | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 140 | TEACHER TRAINING | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 481 | INFORMATICS | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 481 | INFORMATICS | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 582 | CIVIL ENGINEERING | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 582 | CIVIL ENGINEERING | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 723 | PHYSIOTHERAPY | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 723 | PHYSIOTHERAPY | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 522 | ELECTRICAL ENGINEERING | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 522 | ELECTRICAL ENGINEERING | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 523 | ELECTRONIC ENGINEERING | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 523 | ELECTRONIC ENGINEERING | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 340 | BUSINESS AND ADMINISTRATION | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 340 | BUSINESS AND ADMINISTRATION | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 99 | LABOUR SCIENCE | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 99 | LABOUR SCIENCE | 2 | At least 5 | 2 | 5 |
| E BADAJOZ01 | P CASTELO01 | 723 | NURSING | 2 | At least 5 | 2 | 5 |
| P CASTELO01 | E BADAJOZ01 | 723 | NURSING | 2 | At least 5 | 2 | 5 |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| RECEIVING INSTITUTION (Erasmus code) | SUBJECT AREA (ISCED code) | STUDENT MOBILITY | | | | | | STAFF MOBILITY | |
|---|------------------------------|--|---------------------------|---------------|--|---------------------------|---------------|--|---------------------------|
| | | 1 st language of instruction Common European Framework of Reference for Languages (CEFR) | | | 2 nd language of instruction Common European Framework of Reference for Languages (CEFR) | | | Language for teaching or training Common European Framework of Reference for Languages (CEFR) | |
| | | Name | Minimum recommended level | Certification | Name | Minimum recommended level | Certification | Name | Minimum recommended level |
| E BADAJOZ01 | All | Spanish | A2 | No | | | No | Spanish | A2 |
| P CASTELO01 | All | Portuguese | A2 | No | | | No | Spanish | A2 |

D. Information about additional requirements and disabilities

| RECEIVING INSTITUTION (Erasmus code) | SUBJECT AREA (ISCED code) | ADDITIONAL REQUIREMENTS | FACILITIES FOR DISABILITIES |
|---|------------------------------|---|---|
| E BADAJOZ01 | All subject areas | http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students | http://www.unex.es/organizacion/unidades/uae |
| P CASTELO01 | All subject areas | http://www.ipcb.pt/en/index.php/before-departure | / |

E. Calendar

1. Applications or information on nominated students must reach the receiving institution by:

| RECEIVING INSTITUTION (Erasmus code) | | I TERM | | II TERM | | III TERM | |
|---|----------------------------------|---|----------|--|----------|----------|----|
| | | From | To | From | To | From | To |
| E BADAJOZ01 | Study period (exams included) | September | December | January | May | | |
| | Application period | May | June | October | November | | |
| P CASTELO01 | Study period (exams included) | Autumn term | | Winter term | | | |
| | Application period | May 31 (April 30 for students with visa requirement) | | November 30 (October 31 for students with visa requirement) | | | |

2. Documents related to the mobility:

| RECEIVING INSTITUTION (Erasmus code) | | STUDENT ACCEPTANCE | TRANSCRIPT OF RECORDS | RENEWAL OF THE AGREEMENT * |
|---|-----------|---|---|----------------------------|
| E BADAJOZ01 | Procedure | http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students | Sent by email to the partner university | |
| | Timeline | | July | November |
| P CASTELO01 | Procedure | http://www.ipcb.pt/en/index.php/before-departure | Sent by mail to the partner university | |
| | Timeline | | July | |

* In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

| RECEIVING INSTITUTION (Erasmus code) | DETAILS | WEBSITE |
|---|---|---|
| E BADAJOZ01 | The results of the exams passed by Erasmus students is represented by a mark based on the national system (in Spain it goes from "1" to "10"). The transcript of records includes the ECTS Grade equivalence. | http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students |
| P CASTELO01 | The Portuguese grading scale is from 0 to 20. - 10 is the minimum passing grade. - 10 to 13 - Sufficient to Satisfactory - 14 and 15 - Good - 16 and 17 - Very good - 18 to 20 - Excellent | |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| RECEIVING INSTITUTION (Erasmus code) | CONTACT DETAILS | WEBSITE |
|---|--|---|
| E BADAJOZ01 | Phone: + 34 927 257016 - + 34927257017 Email: relint@unex.es | http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students |
| P CASTELO01 | Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt | http://www.sef.pt/portal/V10/EN/asp/page.aspx |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:




| RECEIVING INSTITUTION (Erasmus code) | CONTACT DETAILS | WEBSITE |
|---|--|--|
| E BADAJOZ01 | Phone: + 34 927 257016 - + 34 927257017 Email: relint@unex.es | Outgoing: http://www.unex.es/organizacion/secretariados/sri/f18nfolder.2010-05-17.2073994999/guia-del-estudiante-de-movilidad-uex Incoming: http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students |
| P CASTELO01 | European Commission (Employment, Social Affairs & Inclusion) | European Health Insurance Card http://ec.europa.eu/social/main.jsp?catId=559 http://www.ipcb.pt/en/index.php/before-departure |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| RECEIVING INSTITUTION (Erasmus code) | CONTACT DETAILS | WEBSITE |
|---|---|---|
| E BADAJOZ01 | Contact person: Relaciones Internacionales Phone: + 34 927 257016 Email: relint@unex.es | http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students |
| P CASTELO01 | Paula Ribeiro gri@ipcb.pt Ph.: +351 272 339 625 | http://www.ipcb.pt/en/index.php/before-departure |

G. SIGNATURES OF THE INSTITUTIONS

| INSTITUTION (Erasmus code) | FUNCTION | NAME | DATE | SIGNATURE | STAMP |
|-------------------------------|-------------------------|------------------------------------|------------|---|---|
| E BADAJOZ01 | ERASMUS+ Coordinator | Pablo HURTADO | 10/12/2013 |  |  |
| P CASTELO01 | Vice-President | Prof. Dr. José Carlos Gonçalves | 29/11/2013 |  | |