



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014/15-2020/21 between programme countries

##### Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Mobilidade Instituto Politécnico de Castelo Branco	<b>P CASTELO01</b>	<b>Prof. João Pedro Luz</b> Head of International Relations Office gri.coord@ipcb.pt <b>Dr.ª Conceição Baptista</b> Institutional Erasmus Coordinator cbaptista@ipcb.pt Ph.: +351 272 339 600	<a href="http://www.ipcb.pt/en">www.ipcb.pt/en</a>
Veterinární a Farmaceutická Univerzita v Brně Palackého tř. 1/3 612 42 Brno	<b>CZ BRNO06</b>	<b>Prof. Miloslava Lopatařová, DVM, PhD,</b> Institutional coordinator, <a href="mailto:prorektorvvz@vfu.cz">prorektorvvz@vfu.cz</a> ; tTF +420 541562020; <b>Mgr. Heda Řiháková,</b> contact person, <a href="mailto:rihakovah@vfu.cz">rihakovah@vfu.cz</a> ; TF +420 541 562 019	Erasmus incoming information <a href="http://www.vfu.cz/studies-education/erasmus-for-incomers/index.html">http://www.vfu.cz/studies-education/erasmus-for-incomers/index.html</a>
Faculty of Veterinary Medicine	<b>CZ BRNO06</b>	<b>Prof. Vladimír Celer, DVM, PhD,</b> Departmental Coordinator, <a href="mailto:celerv@vfu.cz">celerv@vfu.cz</a>	<a href="http://fvl.vfu.cz/en/studium">http://fvl.vfu.cz/en/studium</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods  Student Mobility for Studies  [total number of months of the study periods or average duration]
P CASTELO01	CZ BRN006	640	Veterinary Medicine	1 <sup>st</sup> and 2 <sup>nd</sup>	2 students for 10 months each
CZ BRN006	P CASTELO01	640	Veterinary Medicine	1 <sup>st</sup> and 2 <sup>nd</sup>	2 students for 10 months each

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRN006	P CASTELO01	640	Veterinary medicine	2 for 5 days	0
P CASTELO01	CZ BRN006	640	Veterinary medicine	2 for 5 days	0



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P CASTELO01	Veterinary Medicine	Portuguese	English	B1	B2
CZ BRNO06	Veterinary Medicine	English	Czech	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### CZ BRNO06:

[www.vfu.cz](http://www.vfu.cz)

<http://fvl.vfu.cz/index.html?lang=en>

<http://faf.vfu.cz/index.html?lang=en>

<http://fvhe.vfu.cz/index.html?lang=en>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P CASTELO01	May 31 (April 30 for students with visa requirement)	November 30 (October 31 for students with visa requirement)
CZ BRNO06	May 15th	November 15th

[\* to be adapted in case of a trimester system]

#### CZ BRNO06:

Partners should send the applications and filled up learning and/or training agreements to [rihakovah@vfu.cz](mailto:rihakovah@vfu.cz)

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 6 weeks.

#### **Transcript of Records**

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.

#### **Termination of the agreement**

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead must be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### **F. Information**

#### **1. Grading systems of the institutions**

##### **CZ BRNO06:**

ECTS mark	Numerical value	Definition of evaluation	English equivalent
A	1	Excellent, almost perfect knowledge	Excellent
B	1,5	Excellent performance with sporadic mistakes	Very good
C	2	Good knowledge with a higher number of mistakes	Good
D	2,5	Acceptable knowledge with some flaws	Satisfactory
E	3	Knowledge demonstrating minimum criterion of successfulness	Sufficient
FX	4	Before the awarding of credit additional study is necessary	Fail
F	4	The passing of the examination requires additional thorough study	Fail

P CASTELO01: ECTS credits and scale:

The Portuguese grading scale is from 0 to 20.

- 10 is the minimum passing grade.
- 10 to 13 - Sufficient to Satisfactory
- 14 and 15 - Good
- 16 and 17 - Very good
- 18 to 20 - Excellent

#### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P CASTELO01	Foreign People and Borders Office Tel: +351 272 349 500 del.cbranco@sef.pt	<a href="http://www.sef.pt/portal/V10/EN/asp/page.aspx">http://www.sef.pt/portal/V10/EN/asp/page.aspx</a>
CZ BRNO06	Mgr. Heda Řiháková, rihakovah@vfu.cz	

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P CASTELO01	European Commission (Employment, Social Affairs & Inclusion)	European Health Insurance Card <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> <a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
CZ BRNO06	Mgr. Heda Řiháková, rihakovah@vfu.cz	

### **4. Housing**



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P CASTELO01	Paula Ribeiro gri@ipcb.pt Ph.: +351 272 339 625	<a href="http://www.ipcb.pt/en/index.php/before-departure">http://www.ipcb.pt/en/index.php/before-departure</a>
CZ BRNO06	Mgr. Heda Řiháková <a href="mailto:rihakovah@vfu.cz">rihakovah@vfu.cz</a> Kaunic's Hall of Residence	<a href="http://www.vfu.cz/studies-education/accommodation/index.html">http://www.vfu.cz/studies-education/accommodation/index.html</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
P CASTELO01	Prof. Dr. José Carlos Gonçalves Vice-President	29/11/2013	
CZ BRNO06	Prof. Miloslava Lopatářová, DVM, PhD Institutional coordinator	29.11.2013	 UNIVERSITY OF VETERINARY AND PHARMACEUTICAL SCIENCES BRNO Science, Research, and International Relations Office Palackého tř. 1/3, 612 42 Brno Czech Republic

<sup>2</sup> Scanned signatures are accepted